

# Employee Information



FileHold Systems Inc  
 250-4664 Lougheed Hwy  
 Burnaby, BC  
 Canada  
 V5C 5T5  
 Phone: 604-734-5653  
 Fax: 111-222-4444  
 www.filehold.com

Date:

New  Revised

Employee Name:   
 Address:   
 State/Province:   
 Zip/Postal Code:   
 SS Number:

Home Phone:   
 Cell Phone:

## Employee Status

Date of employment:   
 Job title:   
 Salary:   
 Type of Employment  
 Full-Time  
 Part-time  
 Contractor

Do you have a drivers license?

yes  no

Driver's License number:

State of Issue:

License Type

Operator  
 Commercial  
 Chauffeur

## Person to Notify in Case of Emergency

Name (1):   
 Address:   
 State/Province:   
 Zip/Postal Code:   
 Home Phone:   
 Work Phone:   
 Cell Phone:   
 Relationship:

Name (2):   
 Address:   
 State/Province:   
 Zip/Postal Code:   
 Home Phone:   
 Work Phone:   
 Cell Phone:   
 Relationship:

## For insurance purposes only, list all dependants

Name	Relationship	Birth Date

Special Needs: